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NAME OF COMMITTEE (In Full)
WOMEN SPEAK OUT PACFEC IDENTIFICATION NUMBER
C00530766Mailing Address 2800 Shirlington Rd
Suite 1200City State ZIP Code
Arlington VA 22206

February 23, 2021

Clyde Hinton
Reports Analysis Division
Federal Election Commission
1050 First Street, NE
Washington, DC 20463Identification Number: C00530766
Reference: 12 DAY PRE-GENERAL REPORT (10/01/2020 - 10/14/2020)

Dear Mr. Hinton:

Please use this form as support for RFAI dated January 25, 2021, RE: 12 Day Pre-General Report. In your letter you state that these reports are missing occupation and/or employer information for several of the contributions disclosed in Schedule A. You request that Women Speak Out either (a) file an amended report providing the missing information or (b) provide a detailed description of its procedures for complying with the Commission's best efforts requirements for obtaining the contributor identifier information required to be disclosed.

Women Speak Out believes that the procedures that have been established for obtaining and disclosing the identity of its contributors fully complies with the Commission's best efforts requirements. Those procedures are as follows:

First, a request for accurate and complete identification is made at the time of the initial solicitation to a prospective contributor. For written solicitations (e.g. direct mail) a response form is included listing the contributor's name and address as it appears in Women Speak Out's membership records. The form also asks that the contributor provide his or her occupation and employer. The request also includes a statement that Federal law requires Women Speak Out to use its best efforts to obtain and report the required information for any person who contributes in excess of \$200 in a calendar year.

Second, if Women Speak Out does not receive the information in the initial ask, a follow-up letter acknowledging the contribution is promptly mailed to each contributor requesting the required information. This letter is mailed within 30 days of receipt of a contribution and advises the contributor that Federal law requires Women Speak Out to use best efforts to obtain the required information from all persons who contribute in excess of \$200 in a calendar year. The follow-up letter includes a form for providing the information. Enclosed with the follow-up letter and form is a pre-addressed envelope for returning the completed form to Women Speak Out.

Third, if a contributor returns the completed form prior to the deadline for completing the FEC Report for which the information is required to be disclosed, the information is included in the initial report. If the information is provided subsequent to the filing of the initial report, it is Women Speak Out's policy to file an amended report disclosing the newly obtained information on or before the due date for the next regularly scheduled report.

Women Speak Out believes that the procedures described above fully conform with both the letter and spirit of the Commission's best efforts requirements. However, if you believe there is a deficiency in the process please advise so that we can discuss any steps necessary to rectify the matter.

Sincerely,

Jennifer Gross
Treasurer